



# EXTERIOR FAÇADE / BACK ALLEY PAINT/SIGN/AWNING/WINDOW - REIMBURSEMENT GRANT PROGRAM

## Application Instructions

If you have any application or historic preservation questions, please contact the Main Street Manager at 936-201-4307.

*The San Augustine Main Street Program seeks to improve the image of downtown through the historic restoration and rehabilitation of commercial building facades (exteriors) in the downtown Main Street district. The San Augustine Main Street offers this economic incentive in the form of a façade reimbursement grant program.*

### **REIMBURSEMENT GRANT DETAILS:**

The San Augustine Main Street Reimbursement Grant Program is set up to reimburse property owners per building/business, and in some situations, tenants after work is completed. **Grants are available for up to \$250 with a matching of 50/50.** (Example: spend \$500.00 and receive back \$250.00) Grant funds focus on exterior work on storefronts or back alley, (visible to the traveling public) located in the downtown Main Street district.

No grants will be awarded for work that has already been done or for work that is covered by insurance. If awarded a reimbursement grant, any deviation from the approved proposal may result in the total withdrawal of funds. Grants are available throughout the year on a first come first serve basis until total funds are depleted. (A maximum of \$2500.00 per calendar year) A San Augustine Main Street Façade/Back Alley and Sign Grant sign shall be displayed in the storefront window for a minimum of 3 months.

1. **Eligibility:** The building must be within the Main Street Downtown District.
2. **Fill out one reimbursement grant application and agreement for each grant request (paint, awning, windows and/or sign).** Color samples of all final paint selections and/or a copy of a basic sign design and color combinations and/or awning design and colors, and window replacement design and colors must be included with the application. **Obtain written proposals on all project work from a Local Contractor. (Applications without a proposal will not be considered)** Self-contracted labor will not be reimbursed.
3. **Return the completed application form(s)** to the San Augustine Main Street Office at P. O. Box 25, San Augustine, Texas 75972 or call Liz Jones for pick-up.
4. **The approval process will include without limitation the following:**
  - (a) The applicant must meet with the Main Street Manager or the Main Street Design Chairman.
  - (b) The Design Chair/Committee will review the application and make recommendations to the Main Street Manager with approval being sought via email if necessary.
  - (c) Applicants who are not awarded funding may not re-apply with the exact same project for 12 months.

- (d) All projects must be completed within 60 days of approval. A 30-day extension may be available upon request.
- (e) As a condition of this grant application and in consideration of the opportunity to apply for a grant, the Applicant consents and shall allow the Main Street Advisory Board members or the Manager to inspect the completed project before final funding.
- (f) The Main Street Advisory Board shall have sole discretion in awarding grants.
- (g) No Applicant has a proprietary right to receive grant funds. The Main Street Design Chair/Committee shall consider all applications with discretion.

**Reimbursement:** When the entire grant project has been satisfactorily completed and reviewed, the applicant shall present the San Augustine Main Street office with copies of all paid invoices for a single payment reimbursement of the approved funding.

<b><u>Advisory Board Review</u></b>	
Approved	_____
Rejected	_____
Date	_____

## EXTERIOR FAÇADE / BACK ALLEY PAINT/SIGN/AWNING/WINDOW - REIMBURSEMENT GRANT PROGRAM

---

*Please return completed with necessary attachments and signed to San Augustine Main Street office*

- ◆ Applicant Name \_\_\_\_\_ Date \_\_\_\_\_
- ◆ Business Name \_\_\_\_\_
- ◆ Mailing Address \_\_\_\_\_
- ◆ Contact Phone \_\_\_\_\_ Email Address \_\_\_\_\_
- ◆ Building Owner *(if different from applicant)* \_\_\_\_\_
- ◆ Building Name \_\_\_\_\_
- ◆ Building Address \_\_\_\_\_

Details of Planned Improvements. (Attach additional page if more room is needed)

---



---



---

- ◆ List one Local Contractor Proposal and Total Amounts *(please attach original proposals)*:
  1. \_\_\_\_\_
  2. \_\_\_\_\_

3. \_\_\_\_\_

◆ **TOTAL COST OF PROPOSED PROJECT (DO NOT INCLUDE TAX):** \_\_\_\_\_

◆ **AMOUNT OF GRANT REQUESTED:** \_\_\_\_\_

*Attach with completed application: 1) photographs/drawings of proposed work, 2) all final color samples to be used 3) original copies of contractor proposal 4) anything else that may help determine your eligibility.*

\_\_\_\_\_  
*Business Name*

\_\_\_\_\_  
*Applicant's Signature* *Date*

\_\_\_\_\_  
*Building Owner's Signature* *Date*

\_\_\_\_\_  
*San Augustine Main Street Manager's Signature* *Date*

\_\_\_\_\_  
*San Augustine Main Street Advisory Board Member Approval* *Date*